



**Wednesday, March 8, 2017  
Select Board Meeting Agenda**

RECEIVED

2017 MAR -6 P 2:55

**Hadley Town Hall - Room 203 6:30 pm**

**1. Call to Order**

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**Subject** 1.1 Call to order  
**Meeting** Mar 8, 2017 - Select Board Meeting Agenda  
**Category** 1. Call to Order  
**Access** Public  
**Type** Action, Procedural

The Hadley Select Board will convene a meeting on Wednesday, March 8, 2017 at 6:30 p.m. in Rom 203, Town Hall, 100 Middle Street, Hadley, MA 01035. The Select Board will meet jointly with the Finance Committee.

ON-LINE AGENDA

The Select Board agenda is posted on-line at [www.hadleyma.org](http://www.hadleyma.org)

1. Bring up the Town website using the URL above.
2. Select "Select Board" from the drop down menu.
3. Select "BoardDocs LT"
4. Click on "Meetings" tab.
5. Select the appropriate meeting from the dates offered.
6. Click "View Meeting" and you follow the progress of the meeting.

**2. Consent Agenda**

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**Subject** 2.1 Consent Agenda  
**Meeting** Mar 8, 2017 - Select Board Meeting Agenda  
**Category** 2. Consent Agenda  
**Access** Public  
**Type** Action (Consent)

Minutes	
Warrants	
Use of the Town Commons	Jennifer Lynch Murphy - On Trend Crafts- October 14, 2017

TOWN OF HADLEY, MASSACHUSETTS  
SELECT BOARD  
CONSENT AGENDA

Items on a Consent Agenda are exceptions to the general process of the Select Board's Meeting. The Select Board identifies those business items that they believe should generate no controversy and can be properly voted without debate. These items are put on the Consent Agenda to allow motions under these items to be acted upon as one unit and to be passed without debate.

At the call of the Consent Agenda, the Chair of the Select Board will read out the business items, one by one. If one or more Select Board members object to any particular item being included in the Consent Agenda, they say “hold” in a loud voice when the item is called. The item will be removed automatically from the Consent Agenda and voted separately under the usual manner. After the calling of the individual items in the Consent Agenda, the Chair will ask for a motion that the Select Board pass all items remaining AS A UNIT on one vote. Use of the Consent Agenda process makes the Select Board Meeting more efficient by speeding up the handling of non-controversial items.

### **3. Public Comments: 7:00 - 7:15 pm**

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<b>Subject</b>	<b>3.1 Public Comments</b>
Meeting	Mar 8, 2017 - Select Board Meeting Agenda
Category	3. Public Comments: 7:00 - 7:15 pm
Access	Public
Type	Discussion

The public comment period is a time for the public to bring their concerns before the Select Board. The Board will hear public comments for 15 minutes.

In general, the Board will take all items and issues raised under advisement. Requests that can be addressed administratively will be referred to the appropriate department head for action. Requests for public documents will be handled according to law.

If the Chair of the Select Board calls for public comments, and after all public comments are heard, and if there is still time available, the Chair may close that portion of the meeting agenda and move to other items on the agenda.

### **4. Town Administrator Report**

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<b>Subject</b>	<b>4.1 Town Administrator Report</b>
Meeting	Mar 8, 2017 - Select Board Meeting Agenda
Category	4. Town Administrator Report
Access	Public
Type	Action

The Town Administrator will report on special projects, departmental functions, and community events.

### **5. Appointments**

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<b>Subject</b>	<b>5.1 6:30 p.m. FY18 Public Works Budget</b>
Meeting	Mar 8, 2017 - Select Board Meeting Agenda
Category	5. Appointments
Access	Public
Type	Discussion, Information

DPW Director Marlo Warner will discuss the FY 2018 Public Works budget with the Select Board in preparation for the upcoming ATM.

Here is a link to the proposed FY 2018 budget:

[http://hadleyma.org/pages/HadleyMA\\_Admin/FY2018%20Budget.pdf](http://hadleyma.org/pages/HadleyMA_Admin/FY2018%20Budget.pdf)

<b>Subject</b>	<b>5.2 ATM Articles 4, 9, 10, 12, 13,14 and petitioned article</b>
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Meeting Mar 8, 2017 - Select Board Meeting Agenda  
Category 5. Appointments  
Access Public  
Type Discussion

The Select Board will discuss Articles 4, 9, 10, 12, 13, 14, and the petitioned article with the Select Board in preparation for the upcoming ATM. A draft warrant for the Annual Town Meeting is attached.

File Attachments  
[ATM Warrant REVISED DRAFT 030117.doc \(162 KB\)](#)

## 6. Old Business

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**Subject 6.1 Award of the Senior Center RFQ**  
Meeting Mar 8, 2017 - Select Board Meeting Agenda  
Category 6. Old Business  
Access Public  
Type Action (Consent)

The Select Board will act on the contract for a designer for the new Senior Center. At the March 1, 2017 meeting, the Select Board accepted the ranking of the three finalists for the Senior Center design, and authorized the Senior Center Building Committee, along with the Owners Project Manager, to negotiate a price and return to the Select Board. The Committee and OPM are expected to complete their negotiation on Tuesday, March 7th. The results will be presented to the Select Board.

File Attachments  
[Hadley Senior Center - Arch Ranking Letter to Select Board.pdf \(122 KB\)](#)

**Subject 6.2 Award of the Fire Substation RFQ**  
Meeting Mar 8, 2017 - Select Board Meeting Agenda  
Category 6. Old Business  
Access Public  
Type Action (Consent)

The Select Board will act on the contract for a designer for the new Fire Substation. At the March 1, 2017 meeting, the Select Board accepted the ranking of the two finalists for the Fire Substation design, and authorized the Building Committee, along with the Owners Project Manager, to negotiate a price and return to the Select Board. The Committee and OPM are expected to complete their negotiation on Tuesday, March 7th. The results will be presented to the Select Board.

File Attachments  
[Hadley Fire Substation - Letter to SelectBoard Reg Arch Interviews.pdf \(121 KB\)](#)

## 7. New Business

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**Subject 7.1 Use of Town Commons - Policy**  
Meeting Mar 8, 2017 - Select Board Meeting Agenda  
Category 7. New Business  
Access Public  
Type Action, Action (Consent)

The Select Board is asked to put in place a 60 day cancelation policy for the use of the Town Commons.

File Attachments

[Use of Town Commons- Guidelines and Application 2016.pdf \(200 KB\)](#)

**Subject**            **7.2 Asparagus Festival**

Meeting            Mar 8, 2017 - Select Board Meeting Agenda

Category           7. New Business

Access             Public

Type                Action

WGBH will request permission to use the Town Common and a request for a 1 Day Liquor License for the annual Asparagus Festival for Saturday, June 3. This application is currently under review by the Police Chief and the Fire Chief.

**Subject**            **7.3 On Trend Crafts**

Meeting            Mar 8, 2017 - Select Board Meeting Agenda

Category           7. New Business

Access             Public

Type                Action

Jennifer Lynch Murphy of On Trend Crafts is requesting the use of the Town Commons for a craft fair on Saturday, October 14, 2017.

**Subject**            **7.4 Active Shooter Plan & Exercise Development RFP**

Meeting            Mar 8, 2017 - Select Board Meeting Agenda

Category           7. New Business

Access             Public

Type

The Chief of Fire will present the results of the Request for Proposals for the Active Shooter Plan and Exercise Development. This is a grant-funded emergency management planning exercise. The results of the bidding will be presented to the Select Board.

File Attachments

[RFP \(Active Shooter Plan\) Final Version 30B.doc \(82 KB\)](#)

**Subject**            **7.5 Affordable Housing Project**

Meeting            Mar 8, 2017 - Select Board Meeting Agenda

Category           7. New Business

Access             Public

Type

Mr. Barry Roberts is developing a housing project in which there are affordable housing units. He is working with the Hadley Planning Board and the Hadley Housing Authority to adhere to the requirements of Section 27.5.8 of the Zoning Code of the Town of Hadley. The parties are looking for a way to implement the zoning requirements for this project.

Here is a link to the relevant zoning bylaw:

<http://www.ecode360.com/13512019>

File Attachments  
[LocalActionUnitApp \(1\).doc \(88 KB\)](#)

## 8. Other

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**Subject**            **8.1 Connecticut River Levee Subsurface Analysis Contract**

Meeting            Mar 8, 2017 - Select Board Meeting Agenda

Category           8. Other

Access             Public

Type                Action

The Select Board is asked to sign the contract for the subsurface survey of the Connecticut River Levee.

File Attachments  
[Geotech contract.pdf \(4,710 KB\)](#)

## 9. Announcements

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### 10. Executive Session

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**Subject**            **10.1 Executive Session -- Personnel**

Meeting            Mar 8, 2017 - Select Board Meeting Agenda

Category           10. Executive Session

Access             Public

Type

The Select Board will enter into executive session as per the provisions of MGL Chapter 30A, Section 21(a)(1): "To discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual...." Select Board.

### 11. Adjournment

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**Subject**            **11.1 Adjournment**

Meeting            Mar 8, 2017 - Select Board Meeting Agenda

Category           11. Adjournment

Access             Public

Type                Action

Recommended  
Action            Motion to adjourn